



## Confidentiality policy

All information regarding your child or your family passed to me either verbally or in writing, will be treated as confidential.

All parents will have access to their own child's records but not to others. I will ensure all documentation relating to your child is stored in a file, which is not accessible to any other party.

I will not discuss your child with anyone unless I have permission from you, for example to speak to a health/education professional. I will, however, divulge confidential information to Social Services and to Ofsted if I have any concerns over safeguarding.

Please ensure confidential information about my family and myself during the course of our working relationship is kept confidential at all times.

If you have any concerns regarding this policy please do not hesitate to contact me.



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