



Accident and incident policy

Whilst your child is under my care, it is absolutely paramount to me to keep them safe. I regularly review and update these policies and procedures.

I will take every measure to ensure that they do not hurt themselves. However, if an accident occurs I will follow the procedures below.

Procedure:

- I will reassure, calm and comfort the child and ensure other children in my care are kept safe
- I will evaluate the extent of their injuries and if needed call for medical assistance, by calling 999.
- If needed I will carry out any first aid that may help the child
- Once the child is stable, I will contact you as soon as possible to inform you of the accident and if necessary to ask you to return to care for your child/meet me at the hospital.
- I will ensure that should I need to meet you at the hospital, my back up childminder or known responsible adult will take care of the other children in my care (with their parents' permission), or the other children's parents will be asked to pick them up.
- If I have the accident, either my back up childminder/known responsible adult or myself will call you to inform you of the accident, just in case you need to pick up your child.

All accidents and incidents will be logged in the appropriate log book, and you will be asked to give written permission for me to get emergency treatment (if needed) for your child.

I also hold a valid first aid certificate and I am required to update my first aid skills every three years.

At the setting, I have a fully equipped first aid box so that I can administer basic first aid. This box is kept in the on top of my fridge in the kitchen and is clearly labeled. A copy of all contact details of parents is kept within this box for easy access.

If I have an accident, I will get the nearest responsible adult to help, while my emergency back-up people are being contacted.

I will do my best at all times to make sure the children in my care are safe, reassured and kept calm.

Emergency back-up cover:

Known responsible adult _____ Mukesh Parmar _____



t: 07956 287203



e: ash@apchildminding.com



w: www.apchildminding.com